

# Basic dos and don'ts for EMPLOYEES to prevent workplace violence

## Do



Do attend all employer-provided training on how to recognize, avoid, and respond to potentially violent situations



Do report perceived threats or acts of violence to your manager or supervisor, following any existing policies that may be in place.



Do remain aware of and support coworkers and customers if a threatening or violent situation occurs.

## Don't



Don't argue with a customer if they make threats or become violent. If needed, go to a safe area (ideally, a room that locks from the inside, has a second exit route, and has a phone or silent alarm).



Don't attempt to force anyone who appears upset or violent to follow COVID-19 prevention policies or other policies or practices related to COVID-19 (e.g., limits on number of household or food products).

